

# Cornwall-Lebanon School District Curriculum Overview

## Computer Skills 1 – 6<sup>th</sup> Grade – 45 Class Periods

18 Length of Time in Weeks	Concepts & Competencies	Common Assessments	ISTE/CSTA Standard
Unit 1 2	<p align="center"><b><u>Computer Introduction / Cloud Storage</u></b></p> <p>This unit will describe the four components of a computer system (Input, Process, Output, Storage, and Memory) Topics include: Human versus Computer, Differences between Hardware and Software, Computer Innovators, and File Organization</p>	<ul style="list-style-type: none"> <li>➤ Computer Components Quiz</li> <li>➤ File Organization On-Going Assessment</li> <li>➤ Software Quiz</li> </ul>	NETS-1.B NETS.6.A CD.L2-07 CD.L3A-03 CD.L2-03
Unit 2 18 On-Going	<p align="center"><b><u>Keyboarding</u></b></p> <p>This unit will review the basics of touch keyboarding. This unit will also address keyboarding history. (Keyboarding/Typewriter History)</p>	<ul style="list-style-type: none"> <li>➤ District Created Keyboarding Software</li> <li>➤ Keyboarding Basics Quiz</li> </ul>	NETS-6.1.A.4
Unit 3 9	<p align="center"><b><u>Office 365/ Microsoft Word</u></b></p> <p>Students will use a variety of programs within Office 365 to design and create documents. A great emphasis is placed on learning Microsoft Word.</p>	<ul style="list-style-type: none"> <li>➤ Word Quiz</li> <li>➤ On-Going Project Assessments</li> </ul>	NETS-4A –NETS-4.D CPP.L2-02
Unit 4 4	<p align="center"><b><u>Office 365 Program Overview / Email</u></b></p> <p>Students will demonstrate the fundamental skills for communicating with peers and teachers using the Office 365 Outlook mail program. Students will learn the basic operations of Delve, Profile, Calendar, Planner, etc.</p>	<ul style="list-style-type: none"> <li>➤ Identify the Parts of an Email Program</li> <li>➤ Send an Email</li> <li>➤ Profile Update</li> </ul>	NETS-4A –NETS-4.D NETS.7.B
Unit 5 1	<p align="center"><b><u>Technology and Society</u></b></p> <p>Students will broaden their perspectives by learning how technology connects to their community and society. (Topics include the history of technology, future technologies, and these technologies have changed health, communication, etc.)</p>	<ul style="list-style-type: none"> <li>➤ Article Reviews (Chosen from Media Sources)</li> </ul>	NETS-3.D NETS.7 CI.L.3A-04 CI.L.3A-02
Unit 6 2	<p align="center"><b><u>Internet Basics / Social and Ethical Issues</u></b></p> <p>Students will identify and discuss terms and concepts associated with safe, effective, and efficient use of the internet and telecommunication resources.</p>	<ul style="list-style-type: none"> <li>➤ Internet Basics Quiz</li> <li>➤ Complete CyberBee Module on Ethics and Copyright</li> </ul>	NETS-2.A. – NETS 2.D NETS-3.C