



Phased School Reopening Health and Safety Plan

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan Summary: Cornwall-Lebanon School District

Anticipated Launch Date: 7.27.20

Dear Parents,

The following information is a summary of the Health and Safety Plan that was presented to the Cornwall-Lebanon School District (CLSD) Board of Directors on July 27, 2020. The Health and Safety Plan will be submitted to the Pennsylvania Department of Education and represents the continuation of a phased approach to planning for the reopening of school for student while mitigating the adverse effects of COVID-19 during the 2020-2021 school year. As guidance continues to evolve both nationally and from the state officials, CLSD is dedicated to continuous improvement using the most current information along with updated standards/practices from guiding agencies to improve local programming during this difficult time. This document serves as a summary of the second planning guide that has been submitted formally to the official CLSD School Board. This plan will likely be adapted and refined for additional School Board review at the regularly scheduled Board Work Session on August 10, 2020, prior to the start of mandatory Fall Sports and Activities.

Cornwall-Lebanon School District (CLSD) is dedicated to the safety and welfare of each student and staff member. The plan will be supported by the local data collection and application of services that are flexible and provide for the progression of changing conditions and future enhancements which ultimately will support the greatest number of students and staff needs in the upcoming school year. Prior to the writing of this Reopening Plan and into the opening of the school year the CLSD Pandemic Team will continue to meet weekly to support the general operations of all six schools response to the COVID-19 crisis.

CLSD is mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities for students. According to the [American Academy of Pediatrics](#) (AAP), schools are fundamental to child and adolescent development and well-being and provide our children and adolescents with academic instruction, social and emotional skills, safety, reliable nutrition, physical/speech and mental health therapy, and opportunities for physical activity, among other benefits. The CLSD Reopening Plan has strongly considered the principles endorsed by the AAP as stated:

The importance of in-person learning is well-documented, and there is already evidence of the negative impacts on children because of school closures in the spring of 2020. AAP strongly advocates that all policy considerations for the coming school year should start with a goal of having students physically present in school.

The Cornwall-Lebanon School District has appointed Dr. Michael Robinson as the Pandemic Coordinator for the 2020-2021 school year. Additionally, CLSD has created a dedicated communication link at covid19@clsd.k12.pa.us to support any immediate questions regarding school district protocols. If any parent or community member has specific questions related to the COVID-19 mitigation efforts and CLSD operations they are encouraged to make contact with Dr. Robinson at (717) 272-2031.

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<ul style="list-style-type: none"> • Necessary items have been procured and are currently available in our warehouse that represent 100 percent increase in critical cleaning and hygiene supplies compared to annual stock levels. • Spray disinfectant, gloves, and paper towels with necessary MSDS label will be provided in each classroom and office for the professional staff to support continuous and advanced disinfection. • All professional staff members including Administrators will be trained in the application of disinfection and safe use of cleaning products. Hazard Communication: Right to Know professional development will be assigned for the designated individuals. • Portable Handwashing stations will be procured in buildings to support enhanced hygiene. • Sanitizing stations will be provided in each classroom and office. • Custodial Staff will utilize modified Hillyard program to support enhanced daily disinfection. • CLSD instructional Staff will utilize modified Hillyard program to disinfect high touch point during school day. • Restroom facilities will be cleaned during the school day and adequate hygiene supplies will be monitored.

Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"> • Touchless water refilling stations will be made available and utilized in school buildings as an alternative to drinking fountains. • Buses and Vans will be deep cleaned each day. High touch areas will be disinfected after each run. • Electrostatic sprayers have been ordered for the maintenance staff to support deep cleaning throughout the school district. • CLSD has invested in a very good HVAC infrastructure in the schools thus the ventilation supports the most optimal fresh air introduction and temperature control suggested within the industry. • CLSD will increase the operations of the HVAC system as result of COVID-19. The system will operate several hours before students and staff occupy the building compared to 1.5 hours historically. • HVAC will run in occupied mode as opposed to unoccupied mode historically for several hours each weekend. This purge will introduce more fresh air and reduce contaminants. • Fresh air introduction will be increased during occupied usage times as weather conditions allow. The district will move from approximately 3 air changes per hour to 4 changes per hour. This exchange will introduce more fresh air into the building. • All HVAC unit coils and filters will be cleaned two times per year. Units will be monitored daily.

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p> <p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p> <p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<ul style="list-style-type: none"> • All District classrooms/learning spaces will be evaluated based on the number of students assigned to each location. • Prioritized learning spaces include exterior locations or interior locations with direct access to doors and windows • Reoccurring school announcements/internal planned communications will be used to support understanding and awareness of COVID-19 • Building schedules and routines (student movement within a building, change of classes, recess, lunch schedules, etc.) will be assessed to minimize contact between individuals throughout the school day.

Requirement(s)	Strategies, Policies and Procedures
<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p> <p>* Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes</p> <p>Limiting the sharing of materials among students</p> <p>Staggering the use of communal spaces and hallways</p> <p>Adjusting transportation schedules and practices to create social distance between students</p> <p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p> <p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p> <p>Other social distancing and safety practices</p>	<ul style="list-style-type: none"> • Installed plexiglass in reception areas and employee workspaces where the environment does not accommodate physical distancing. • Extreme mitigation that included significant redeployment of instructional staff to support lower class sizes and maximum social distancing • Hold group meetings such as parent-teacher conferences, staff meetings, and curriculum planning virtually. • Implement strategies to increase adult-adult physical distance in time and space, such as staggered drop-offs and pickups, and outside drop-offs and pickups when weather allows. • Supervising staff members will promote proper application of social distancing and COVID-19 symptom recognition. In coordination with the student orientation, each CLSD parent/guardian will be provided a student handbook that outlines <i>Student Participation Acknowledgement for Communicable Diseases including COVID-19</i>. Each student/parent must review and sign prior to participation in school sponsored activities. • Consistent and pervasive use of proper signage will be provided in targeted locations to promote the proper mitigation of COVID-19 • In accordance with AAP, CLSD will encourage alternative modes of transportation for students other than busing, if possible • Students/staff will be assigned their own instructional items and/or equipment, when feasible • Students will be assigned individual learning spaces that are consistent from one day to another, when feasible • Building schedules and routines (student movement within a building, change of classes, recess, lunch schedules, etc.) will be assessed to minimize contact between individuals throughout the school day • Modify schedules and student activity to minimize congregating in shared spaces • CLSD staff and students will be trained on social distancing and safety protocols as per PDE guidelines • Maintain a distance of at least 6 feet from other adults to the maximum extent feasible. • Maintain at least 6 feet from students, whenever possible and when not disruptive to the educational process.

Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"> • Prioritized learning spaces include exterior locations or interior locations with direct access to doors and windows • Shared use of water containers & food are prohibited • Each building will identify alternative seating options or other spaces as an alternative to the traditional lunch setting • Enhanced signage will be posted in prominent locations on school campus in the CLSD. All information will be consistent with guidance from PDoH • Only essential personnel as identified by Administration will be permitted to attend any organized activity • All visitors will need the approval of building administration before entering the building and must follow all pre-established safety protocols. • CDC considerations for Youth Sports will be evaluated and incorporated into planning for sports, physical education classes and recess times to the extent possible. A specific plan will be developed that is specific to the athletic program • Promote social distancing at bus stops. • Load the bus by filling seats from back to front to limit students walking past students to find a seat. • Assign seats by cohort (same students sit together each day) or encourage students from the same family to sit together, or both.

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<ul style="list-style-type: none"> • School administrators, nurses, and other health care providers will identify an isolation room or area in each building to separate anyone who develops the symptoms of COVID-19 while on school premises. • Adopt flexible attendance and sick leave policies for students • Require students and parents/guardians/caregivers to perform a symptom screening prior to arriving at school or the bus stop each day. • CLSD Administration will respond to situations related to COVID-19 in accordance with the guidance from the Pennsylvania Department of Health (PDE)

Requirement(s)	Strategies, Policies and Procedures
<p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<ul style="list-style-type: none"> • According to PDE: Pennsylvania Department of Health (PDoH) staff will notify the school entity immediately upon learning that a person with a confirmed or probable case of COVID-19 was present at the school or a school event while infectious. • According to PDE: PDoH staff will assist the school with risk assessment, isolation and quarantine recommendations, and other infection control recommendations. • According to PDE: CLSD will contact local PDoH in response to a known or suspected communicable disease. Call PDoH at 1-877-PA Health. • According to PDE: If CLSD is notified of a person present on school property with a positive case of COVID-19 diagnosis they will be immediately, but discreetly, taken to the COVID-19 isolation space. After the individual leaves the building, the isolation room will be secured for 24 hours prior to disinfection. • Parents/Guardians of students and CLSD staff who have been close contact as defined by the CDC with an individual with a Positive COVID-19 test will be informed of the possible exposure using the school district notification system. CLSD will take every measure to maintain the confidentiality of the affected individual. <i>According to CDC close contact is someone who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset</i> • According to PDE: Staff or students with symptoms who have had a direct exposure to a person with COVID-19 will be considered probable cases and should remain excluded from school/work until release from isolation criteria established by the CDC has been met. • According to PDE: Staff and students with fevers or symptoms associated with COVID-19 should seek medical attention for further evaluation and instructions before returning to school. • According to PDE: Staff and students with fever or symptoms that may be associated with COVID-19 and no known direct exposure to a person with COVID-19 may return to school when they are asymptomatic and have been fever free for at least 24 hours without the use of fever-reducing medicine or have confirmation of an alternative diagnosis from a health care provider that explains the COVID-19-like symptom(s).

Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"> • Any changes to the local Health and Safety Plan will be posted on the district website. Changes will be highlighted to support understanding. • CLSD parents will be provided with fluid educational options to support varied learning platforms • Seating charts, assigned bus seats, assigned lunch seats, and cohort groupings will be used to support contact tracing

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<ul style="list-style-type: none"> • All students at higher risk for severe illness will be identified through a district process prior to attendance at school. • Proper notification will be made to the CLSD Administration, Instructors and activity leaders to support both orientation and identification of special student and staff needs consistent with school district policy • CLSD will follow the order of Secretary of Health requiring all individuals to wear a face covering with suggestions allowances as recommended by PDE • Face Shields have been procured for all students and staff as options or enhancements for face coverings • Disposable Face Masks have been procured to support student or staff needs during the school year • Any staff in need of a special accommodation has been notified to follow the district protocol with the Coordinator of Human Resources. • CLSD staff members will develop contingency plans in coordination with CLSD administration to support continued operations in the event of a staff illness • Staff will be redeployed to be assignments at each building in alignment with district policies and procedures to best meet the needs of all learners to mitigate effects of COVID-19 • CLSD will activate the Student Assistance Team to support the individual social emotional wellness for any individual who requires intervention for emotional symptoms related to COVID-19

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for Cornwall-Lebanon School District reviewed and approved the Phased School Reopening Health and Safety Plan on July 27, 2020

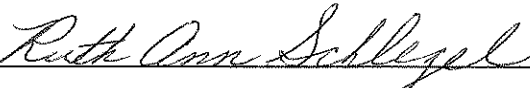
The plan was approved by a vote of 8 – 0:

Yes

No

Affirmed on: (July 27, 2020)

By:


(Signature* of Board President)

Mrs. Ruth Ann Schlegel, President

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.